

ASSESSMENT DEPARTMENT:

Professional Development – The City Assessor attended a four day training seminar at Cornell sponsored by the New York State Assessor's Association. This helps fulfill the required annual training for appointed assessors, and is mostly reimbursable by New York State.

Exemption Renewals – We have mailed out 1,091 annual renewal applications for Enhanced STaR, Seniors with limited income, and various not for profit exemptions. Renewals are accepted until December 1st.

Changes to School Tax bills STaR - Legislation as part of the 2011 NYS budget radically changed the calculation for determining the STaR savings that will appear on this years school tax bills. As a result this office has been testing both the NYS tax bill program that is used for generating content for our web site and the KVS tax bill program that creates the actual bills to ensure accurate calculation and display.

Notable Property Sale - The recent sale of 929 Arsenal St (Walgreen's) for \$5,702,000 is notable not only by comparison to the \$3,310,320 price tag in 2006 (greater than 11% rate of return) but also due to the fact that we are currently involved in a lawsuit challenging the \$3,054,300 assessment. The litigants in the matter (the renters not the owners) claim a value of \$2,000,000. A letter to the litigants requesting that they dismiss the case has been sent and if that fails a petition to the Court will be made.

City of Watertown Real Estate Market Snapshot - We continue to see a flat residential market with a slow return to normal volume for single family homes and a continued lagging of multi family units. Commercial averages were buoyed by the above sale.

	Current Period Jun-July 2011	Prior 2 Months Apr-May 2011	One Year ago Jun-July 2010	2 month averages for last 2 years June 09 –July 11
Single-family homes				
Number of valid sales	32	29	42	32
Average sale price	\$138,835	\$130,367	\$140,276	\$135,681
2 & 3 family homes				
Number of valid sales	3	1	4	5
Average sale price	\$89,667	\$90,500	\$100,063	\$103,604

Commercial				
Number of valid sales	3	3	3	2
Average sale price	1,960,667	\$119,333	\$142,667	\$924,942

BUREAU OF CODE ENFORCEMENT:

Building Permits – Permits are either approved & under construction or approved for certain phases of the project upon review of sections of plans and each site is monitored by on-site inspection: 150 Court St., Level III - 10 Apartments located on the 2nd, 3rd and 4th floors; 332 Arsenal St., reopen & refurbish beauty salon; 1222 Arsenal, CiCi's; 101 Public Sq., Apartments Over Rent-A-Center; 1398 Gotham St., Hospice; The Lodge at Ives Hill, New Construction on 1201 Jewell Dr.. to include: 18 assisted living apartments, nurses station, great room, kitchen, laundry and beauty salon; 200 Willow St., Demo & Interior Renovation; 215 Maywood Terrace, Demo of 4 Buildings and Site Work; 126 W. Lynde St., New Single Family Home; 821 Arsenal, Conversion to a Diner; 1424 Washington St, Sisters of St. Joseph, renovations.

New Plans received and under review - 950 & 980 Mill St., Creekwood I, Apartments; 1290 Arsenal St., 5 Guys Burgers & Fries; 901 Rail Dr., Renzi Brothers Freezer Expansion; 834 Washington St., Samaritan Medical Expansion Phase I-Connector, Phase II thru VI Interior Renovation; and 1092 Coffeen St., Allens Floral and Pottery Shop.

Permits Issued- Since June 23- 47 Building Permits for new construction and demolitions, and 61 Maintenance & Repair Permits.

Complaints – This office received and investigated a total of 143 complaints, with 26 cases being referred to DPW for compliance and 5 cases being referred to City Attorneys.

Education – Training requirements have been met by all Code Personnel for the upcoming year.

Software Upgrade – I-Worqs, a potential new software program designed to be used with Code Enforcement and the City Engineering Department for issuance of permits, complaint tracking, as well as Dig Safe for the Engineering Department remains in the developmental stage in regards to the UFPO portion. If the UFPO portion cannot be integrated into the software, the upgrade from the current program, Hansen, will not occur.

Certificate's of Occupancy/Compliance: 1222 Arsenal St., New Haven Pizza; 262-68 Arsenal St., Valero; 650 Arsenal St., Jai Ambe Hotel, Inc.; and 1218 Gill St., New Single Family Home

Appearance Tickets – This office issued 10 Appearance Tickets to owners of City properties for a range of violations from trash and debris to New York State Property Maintenance Code violations, which will be handled by City Court.

Buildings and Grounds: Wiring various areas of City Hall by buildings & grounds staff has been completed in order for STAT Communications to render and complete the installation of security cameras. Security cameras are in full operation.

CITY CLERK'S OFFICE:

Personnel - Changes will be occurring in our office over the next few months. The City Council requested that Ann Saunders be appointed as a Deputy City Clerk leading up to her taking over as City Clerk as soon as Mrs. Dutton retires, which will happen by December 31st. Mrs. Saunders began her employment with the City on August 29th.

Public Assistance - Our office has been involved in locating family members of a WWII soldier who was from Watertown and was killed in the South Pacific. A family in Ohio has a letter written by the soldier's father to the commanding officer. It is a touching tribute to a son who was killed in battle and the grief of a father who was left behind to deal with the loss.

Historian - We have also received photos of various early construction projects around the City as well as photos of the Woodruff House and a 1906 booklet describing the "beauty and advantages of Watertown."

Weddings - Our office has issued 682 marriage licenses and conducted 372 wedding ceremonies to date.

CITY MANAGER'S OFFICE:

NYSERDA Grant for Direct Assistance -- The City Manager's Office, in conjunction with the Engineering Department, successfully applied for a grant from NYSERDA that provides free technical assistance for energy efficiency projects. During preliminary discussions with NYSERDA, the City has learned that we are eligible for numerous opportunities as part of this grant. After an upcoming site visit, NYSERDA project engineers will compile a report that will detail energy-saving options available to the City, as well as their costs and expected payback period. Potential projects such as solar panels, mini-hydroelectric generators, high-efficiency lighting, and other potential energy-reduction measures will be discussed to determine their feasibility.

Training -- The City will soon begin holding anti-harassment/non-discrimination and workplace violence training sessions for all City employees. The City has entered into a Professional Services Agreement with Ronald J. Blassengame, to provide the training sessions. Mr. Blassengame has over 30 years experience conducting human service-related training as well as an extensive education background, including a Ph.D. Mr. Blassengame will be conducting the hour-long sessions throughout the coming weeks.

Similarly, several City employees will soon be taking training classes in the SUNY ATTAIN Lab at the Flower Memorial Library. The ATTAIN Lab offers coursework in various Microsoft applications, including Word and Excel. Over the coming weeks, several City Hall employees will

be learning a wide range of functionalities in these programs, culminating in the achievement of a Microsoft Certification as an Application Specialist. All ATTAIN Lab classes are provided free of charge and open to any member of the public.

Reserve Partner Reservation Software – The City Manager’s office has been working toward the implementation of software that will make reserving City facilities available on-line. This software package will allow citizens to log in through the City’s website and electronically reserve any of the City’s facilities, ranging from the pavilion at Thompson Park to a baseball field at the fairgrounds. We are in the process of customizing the software to our needs, and hope to have it live and available for public use within the coming months.

Crow Hazing – Winter will soon be upon us, and so too will the flocks of crows that call Watertown home during the winter months. The City Manager’s office has been detailing options to disrupt and mitigate the winter crow flock, and will present these options to the Council at the work session on September 12th. At that time, the Council will have the opportunity to discuss the potential of taking on crow hazing as an in-house project.

COMPTROLLER’S OFFICE:

Delinquent City Taxes – The City Comptrollers office has been busy collecting the 2011-12 City tax bills. Below is a summary of the outstanding City tax amounts as of August 31st for each of the past five fiscal years.

Fiscal Year	Amount Outstanding as of August 31st	City Tax Levy (1)	Percentage Outstanding
2011-12	\$ 423,626 (2)	\$ 7,300,238	5.63%
2010-11	\$ 416,650	\$ 7,487,431	5.56%
2009-10	\$ 412,426	\$ 7,343,895	5.62%
2008-09	\$ 393,143	\$ 7,117,771	5.52%
2007-08	\$ 377,010	\$ 6,909,739	5.46%

(1) Excludes re-levied amounts for outstanding water and sewer charges, Department of Public Works charges and sidewalk installments

(2) As of August 29, 2011

Parcels that are not in the tax sale certificate process but have outstanding 2011-12 City tax balances over \$5,000 (excluding penalties and interest) are:

Property Owner	Property Address	Outstanding City Taxes Excluding Penalties and Interest (1)
200 Washington St Assoc. LLC	200 Washington Street	\$ 18,330
Prime LLC	1068 Arsenal Street	\$ 12,503
Dealmaker Dodge	137 Main Avenue	\$ 12,400
Spurs LLC	957 Arsenal Street	\$ 6,500
Dealmaker Dodge	235 Main Avenue	\$ 5,774
Alteri Bakery Inc.	981 Waterman Drive	<u>\$ 5,230</u>
Total		<u>\$ 60,737</u>

(1) Includes re-levied amounts outstanding water and sewer charges, Department of Public Works charges and sidewalk installments

Retirement Rates: The New York State Retirement System has issued the final 2013 rates for the Employees Retirement System (ERS) and the Police and Fire Retirement System (PFRS). A comparison of the 2012 and 2013 rates is as follows:

Employees Retirement System

	2012 Rates	2013 Rates
Tier 1	21.5 %	25.4 %
Tier 2	19.7 %	23.2 %
Tier 3 & 4	15.8 %	18.6 %
Tier 5	12.8 %	15.1 %

Police and Fire Retirement System

	2012 Rates	2013 Rates
Tier 2	20.9 %	25.1 %
Tier 5 (Non-contributory)	20.0 %	24.1 %
Tier 5 (Contributory)	16.7 %	20.1 %

The 2013 rates cover the salary period of April 1, 2012 through March 31, 2013. The City for budget purposes creates a blended retirement rate based on 75% of the known rates for 2012 and 25% of estimated rates for 2013 after discussions are held with the actuaries of the NYS Retirement System. Fortunately the final 2013 retirement rates were not significantly different than what was used in the development of the FY 2011-12 budgets. On a budgetary basis the General Fund is projecting a budgetary savings of approximately \$22,000, the Water Fund an approximate savings of \$5,000, the Sewer Fund an approximate savings of \$4,000 and the Library Fund an approximate savings of \$2,000.

ENGINEERING DEPARTMENT:

VPP Stimulus Funding- The Engineering Department is processing and managing the Pass Through contract with the NYSDOT for Vendor Placed Paving (VPP) for mill and fill paving projects for Washington Street and Arsenal Street 100-200 Blocks. Engineering is responsible to administer the Pass-Through Agreement, provide construction inspection, and conduct the mandatory project safety audit (SAFETAP). The Arsenal Street portion was completed in September 2009. Washington Street was prepared by DPW crews and was paved by the State's contractor on the last Saturday of July and the first Saturday of August 2010. The issues surrounding asphalt testing performed by the NYSDOT has been resolved. Final payment has been made to the contractor. The City is awaiting reimbursement from the NYSDOT.

Greensview/Ives Sanitary Sewer – The project was designed in-house. NYSDEC has granted approval and a meeting with the property owners was held on May 26th. The Massey Street portion of the work is complete except for punch list items. The golf course section was started in October 2010 and will be completed in early 2011. The remaining work was completed in the 2011 construction season. A change order is being prepared due to required additional rock removal and balancing out the final contract quantities for Council approval in September.

WOTS Lining – Plans and specifications are being prepared for the installation of a slip liner in the section of the Western Outfall Trunk Sewer (WOTS) from Wealtha Ave to the overflow device at the WWTP. The liner system will be similar to what was installed on the NSTS. This project will fix the massive amounts of infiltration and inflow that is leaking into pipe from the drainage ditch located above it. This is required to meet the criteria for the LTCP with the DEC. The Council approved the bid on May 2, 2011, and a preconstruction meeting was held on June 23, 2011. Work was started in late July 2011 with sewer cleaning and the setup of by-pass pumping.

Bicentennial and Marble Street Parks – The Engineering Department is working with the Planning Department and DPW. Engineering and construction inspection support is being provided during the in-house construction of the parks.

Aviary Project- The design consultant was approved by the Council at the June 20, 2011 meeting. Once the contract paperwork is finalized, a kickoff meeting was held with the consultant, Engineering, and reps from the Zoo on July 7, 2011. A progress meeting was held on August 29th. A presentation will be made to the City Council on September 12, 2011.

Elevator RFP- Engineering proposals were received for the design of a prisoner elevator in City Hall and a replacement freight elevator for the DPW Newell Street building. B&C & Assoc. was selected from four proposals. The design work has started with preliminary design well underway. Work on the Newell Street elevator is proceeding, and a progress meeting is scheduled for August 29th. Work on the City Hall elevator will remain on hold until the new City Court Judge can provide input to the project.

Geothermal Study- Sack & Assoc was selected to perform a geothermal feasibility study of City Hall, Flower Library, the Ice Arena, the WWTP and the WTP. Design work has started and a preliminary report on City Hall and flower Library was presented to the Council. The consultant is developing equipment specs to perform the upgrades.

WWTP Disinfection System Design- The new SPDES permit for the City effective February 1, 2011 requires the city to install a disinfection system for the WWTP outfalls. It gives the city eight months from the effective date of the permit to submit a basis of design for approval. Staff has developed a scope of work for a professional services agreement to perform the basis of design with the consultant Stearns and Wheeler GHD. It was approved at the March 7th Council Meeting. The basis of design was submitted to the NYSDEC and EPA for their review in August 2011.

WWTP Pipe Repair- Repair quotes are due on August 30, 2011 for the section of leaking 36 inch pipe within the WWTP. The repair will commence upon receipt of the replacement parts.

DPW Snow Dump Repair- Soil borings and site survey have been completed and preliminary design is underway. The project is scheduled to be bid in the spring of 2012.

Clinton Street Reconstruction- This project is being designed in house. Detailed design is underway for the street reconstruction from Washington Street to Holcomb Street. Two meetings with private utility companies were held to discuss possible relocations. Test pits are being performed by both National Grid and Verizon to determine the extent of any utility conflicts. The project is scheduled for the spring of 2012.

Factory Street Reconstruction – The Council approved the agreement for the design of the reconstruction of Factory Street from Mill Street to Huntington Street. This project will be a Locally Administered Federal Aid (LAFA) project. The federal share is 80% and the State share is 15%. An RFP has been prepared and sent for engineering consultant selection. The design consultant was selected from the City of Watertown Locally Driven Selection Arrangement (LDSA) short list. The preliminary design scope and fee have been negotiated and the agreement documents will be presented to the Council for approval in September 2011. Construction is programmed to start in the spring of 2013.

N. Michigan-Bronson St. –The project is currently being designed in-house by department staff. The project is scheduled for reconstruction in FY 14-15.

Barben Avenue Reconstruction- Design is underway for the street reconstruction from Washington Street to Holcomb Street. The project is scheduled for FY 15-16.

FIRE DEPARTMENT:

Disaster Recovery Assistance - At the time of this report, Hurricane Irene has passed through the area, and the City of Watertown was spared the devastation. However, other parts of the state were not so lucky. On Saturday, the first request for assistance went out across the state for swift water rescue teams to be dispatched in the hardest hit areas of the storm. On Sunday, the Jefferson County STAR team was deployed to Delaware County, and at 1530 hours a request was dispatched from the State Operations Center to have the City of Watertown Type III Swift Water Team deploy to Albany to await assignment. A five person team composed of Captain D. Derouin, Firefighters C. Chisamore, K. Grant, M. Jones and A. Naklick were sent with the department swift water trailer to their Albany destination. While in transit, they were reassigned to Essex County to assist with water rescues in that county. At last report, they were looking for a vehicle that went off a bridge in Altona, NY.

Calls for Service - Other responses during the month of July and August included a light ballast fire at the YMCA on Public Square. The light was located above the lap pool making access to the light very difficult. Smoke from the light was ventilated from the building utilizing department ventilation fans. There were a total of 511 calls for assistance for this two month period with Engine 2 being the busiest engine with 147 calls and the rescue truck responded to 414 calls.

Retirement - Firefighter Clarence Clemons, a 32 year veteran of the fire department, placed his gear on the rig for the last time on July 30th. FF Clemons had announced his retirement would correspond with his 62nd birthday that was celebrated in July. He assisted in a rescue of a victim in a 1983 structure fire and was recognized for outstanding performance at the Midtown Tower fire in 1989. We wish Clarence well on his retirement where he hopes to utilize a camp he and his son, Scott, have acquired.

Clock Tower - "B" shift's ladder company has been assisting the City Electric department with providing access to the north face of the town clock. Apparently the hands on the face stopped working, and as the clock face is not easily accessible, the company has lifted workmen up the face so the hands may be removed for repair.



Grants- The ordering and installation of radio equipment has begun under the PSIC Grant. Mark Hoppe, from Blue Wing, will be at the September 12th City Council Work Session to brief council members on our progress and the plan for radio interoperability as part of their original scope of work.

Battalion Chief T. Wiley has been in the process of acquiring equipment intended for structural collapse work as part of a \$37,000 grant awarded through the Department of Homeland Security.

The department is currently working on the Assistance to Firefighter Grant program from the Federal Department of Homeland Security for the purchase of hydraulic rescue tools and hazardous materials metering equipment. No word has yet been received with regards to the Fire Prevention Grant request for carbon monoxide detectors.

Fire Prevention- During July and August, Fire Prevention staff conducted public school inspections at all City School District buildings for the NYS Department of Education. Every eleven months the Education Department has all public school buildings inspected for fire and safety issues. There were eight fire engine appearances, including the Farmer's Market held in front of the State Office Building, and the safety trailer was at three events including the County Fair. Staff was on hand to observe the mandatory fire drills at three Jefferson County Buildings, JRC's main educational building and Angel's Inn, a private nursing care facility.

Employees of the new Hilton Garden Hotel received fire extinguisher training from Fire Prevention staff and utilized the fire simulator to demonstrate their proficiency of utilizing the fire extinguishers.



The Department also supported the following events: the concert in the park, fireworks at the Wizards baseball game, demolition derby at the fair, the Buck Cherry and Reba concerts at the ball field, as well as fire and safety inspections during the county fair.

Training- Captain M. Kellogg attended the Instructor Conference in July held at the NYS Fire Academy and was certified to instruct the NYS Pump Operators Course, which meets the NFPA 1002 standard for pump operators, as well as being instructed on how to conduct annual pump service testing of fire apparatus.

Chief Herman attended his first two week class at the National Fire Academy working toward his Executive Fire Officer designation. The first class, Executive Development, dealt with identifying a problem within your organization, writing a problem statement and conducting research to find possible solutions.

Captain DeMar, Seeber and Waugh, are working towards obtaining college degrees, and have requested tuition assistance through the collective bargaining agreement. Captain DeMar is working on a Master's degree and Captains Seeber and Waugh their Bachelors degrees.

Community Activities- The Thursday of Fair Week is a special time for some disabled kids who would not ordinarily have the opportunity to ride on the midway attractions. This year, members of the fire department gathered to support the kids and their families by providing a rider for the kids. Reithoffer Midway allowed the kids to ride free, and they were then treated to hot dogs at Santillos Catering. Monsignor McCarthy was present as always to ensure that the day went on without a hitch.



Upcoming activities- Battalion Chief D. Lachenauer will be attending the last of his Executive Officer classes this coming October. Battalion Chief T. Wiley will be attending the October Instructor Conference at the NYS Fire Academy. Companies will be finishing up their safety inspections of all commercial buildings in the City. October 9-15 is Fire Prevention week where the department will be involved in many activities to promote the occasion.

This year **September 11th** will mark the 10th anniversary of the attacks on the World Trade Center, the Pentagon and the crash of a passenger airliner bound for a target that meant to cripple our nation. Let us pause on that day to remember those who sacrificed themselves on that day and those who continue to put their lives in harms way to protect the freedoms that we enjoy and sometimes take for granted.

FLOWER MEMORIAL LIBRARY:

2011 Library Excellence Award –Yvonne Reff, Librarian III at the Flower Memorial Library won the Northern New York Library Network's 2011 Award for Library Excellence. Librarians from every type of library in the NNYLN are nominated every year based on consistent excellent service. The award is based on many factors including how the person has provided open access to information to all, encouraged reading, as well as the enhancement and expansion of library service to the community. We were thrilled to hear that the committee had responded to all the great nominations written on Yvonne's behalf and decided to give her this year's award. She certainly deserves it as she embodies the very concept of excellent library service.

YALSA Grant Award – We have just received news that a grant which Amanda Tehonica had applied for was funded. The mini-grant was offered through the American Library Association's Young Adult Library Services Association (YALSA). The mini-grant was designed to encourage outstanding Teen Read Week activities by providing financial assistance, while also recognizing YALSA members for outstanding library services to teens. Applicants had to plan and present an outline for a Teen Read Week activity that was implemented through their libraries. The activity had to be open to all teens (12-18 years). YALSA encourages innovative proposals that are inclusive of underserved teen populations, including but not limited to teens with disabilities and teens who speak English as a second language. The \$1,000 grant, made possible by Dollar General, was offered to support the activity. **Amanda was one of only ten recipients nation-wide** to receive the grant and the only one in New York State! She will use the funds to buy multiple copies of the titles chosen for the Teen Reading Tourney which is held here in November. The money will cover the cost of refreshments on the day of competition and buy the prizes for the winners. Having multiples copies of the titles chosen for the tourney will help the smaller libraries encourage teens in their area to enter the tournament without having to purchase the all the books needed from their small book budgets.

Heart Gallery Display – For the third year in a row, the Library is the site for the Heart Gallery Display sponsored by the New York State Office of Children and Family Services. The photographic exhibit features children that are available for adoption. We are repeatedly asked to be a site for the display because of the positive response received regarding placements.

Buildings - Maintenance Staff continues installation of the heat pumps at the Library. Building and grounds staff undertook a project this summer to rectify the disposal of old outdated unused books, magazines, and debris from the basement of the library coordinating pick up of the recycling material with DPW crews. That project has been successfully completed as of August 22, 2011 freeing the basement area for more storage.

The removal of the graffiti on the library is still currently being addressed. Various products have been applied without achieving complete removal. Representatives from several companies have been contacted to assist staff in correcting the matter.

INFORMATION TECHNOLOGY DEPARTMENT:

Wireless - IT staff with wiring assistance from the Electric department installed and configured internal wireless access at the Massey Street Fire Station to facilitate the update and synchronization of the Departments mobile software with the records management system. A similar installation is planned for Station 2 and Station 3.

Fire Records System Integration with County Dispatch - Fire Department and IT staff are working with the vendor utilized by Jefferson County Emergency Management for Computer Aided Dispatch and with the vendor for the City's Fire Records management system to permit access and retrieval of additional information from the County Dispatch system after each response incident to increase the amount of data and that accuracy of the data that is automatically transferred into the City's Fire Departments system.

Routing System RFP - The City of Watertown currently provides diversified services for its citizens that necessitate vehicles navigating city streets for various types of pickups or distributions. Such services include trash pickup, bus routing and snowplowing. The City of Watertown currently provides these services to an estimated 11,000 households. To improve the efficiency of these systems and services IT, Public Works and Purchasing staff collaborated in drafting an RFP for "A comprehensive routing software system" that:

1. Enables the development of an equitable workload for route drivers;
2. Improves customer service and production efficiencies ; and
3. Provides maps and travel direction reports of the new routes

Although the system is initially focused on refuse routing, the software service is generic and should compliment other vehicle routing needs in the future.

City Police Department Hardware and Network - IT Staff completed installation and transfer of all desktop systems at the Watertown Police Department. End-of-life network equipment is being replaced and 5 remaining thin clients system are being setup for Records, Booking and the Patrol office.

A legacy application used for historical reference is presenting some issues in portability to the current working environment and IT staff is researching methods to update the software or convert the data in the system to a more modern format

Technology Training Matrix - Staff from IT, the City Managers office and the Civil Service Department collaborated to produce a staff training update proposal to help address technology related training needs throughout the City departments.

Building Security - IT staff worked with a local vendor to develop a proposal to improve physical security within City Hall. The proposal is under review by a group composed of staff from the City Managers Office, Police, Fire, Buildings, Purchasing and the IT Department.

Backup Site Configuration Update - A UPS power supply for the City's backup site was delivered and moved into place by City Electric. The equipment at the secondary location will provide a site for emergency recovery of data services if required and also provide load balancing in normal operating conditions.



Reservation System Update - Staff from the City Managers Office, Public Works and IT are working to resolve outstanding issues with the Reservation Software system.

IWorq UFPO Permit Application - Engineering Department and IT are working with a vendor to automate the current fax based UFPO process. The vendor is coordinating with Dig-Safely for electronic transfer of UFPO's into the web based application and engineering staff is coordinating the field mapping activity to complete the application's configuration.

Ice Arena Point of Sale System - Staff from the Electric department completed wiring for data and telephone circuits for four locations in the arena for the new POS system. IT staff are configuring the internal connections and preparing for an external PCI compliance audit of the system.

Facilities Upgrade - IT staff are working with the City's ISP to study upgrading copper facilities at various locations to provide a diverse path for data and voice traffic. In the event of a fiber cut on the main fiber connection the diverse facility would allow a secondary path to be established between City sites while service was being restored on the primary connection.

General IT support activities

Solved Firehouse software issue for Fire Dept Staff
Installed Cartegraph update to 8.3a into the Citrix system
Setup the 'Scan to Email' feature on the WPD admin copier
Replaced failed mother board on Fire Chief's laptop
Replaced failed hard drive on Deputy Fire Chiefs laptop
Troubleshoot hard drive failure for Parks & Rec., ordered HD and extended warranty, then installed temporary Thin Client for use
Setup user account for staff in the Metro Jeff Task Force
Setup new user and email accounts for new City Clerk and Purchasing Agent
Converted the default Citrix printer system to the Tricerate Simplify Software system on all Citrix servers
Corrected issue with thumb drives on WPD report room computers

Reinstalled software on Gobooks 16 after hard drive replacement
Solved issue with DPW Weather station losing connectivity
Installed software on multipurpose room computer at the FD to facilitate training and Radio
Grant work

Installed update to the Firehouse mobile on all Fire Department apparatus
Updated Police Departments Impact System Software to build 49
Added additional disk space to the exchange server to allow expansion of email storage
Solved several wireless network communications issues on the WPD Gobooks

Helpdesk Statistics - 300 Work Requests were completed from June 25 – August 29 and 21 Work requests are open or in process as of August 29th.

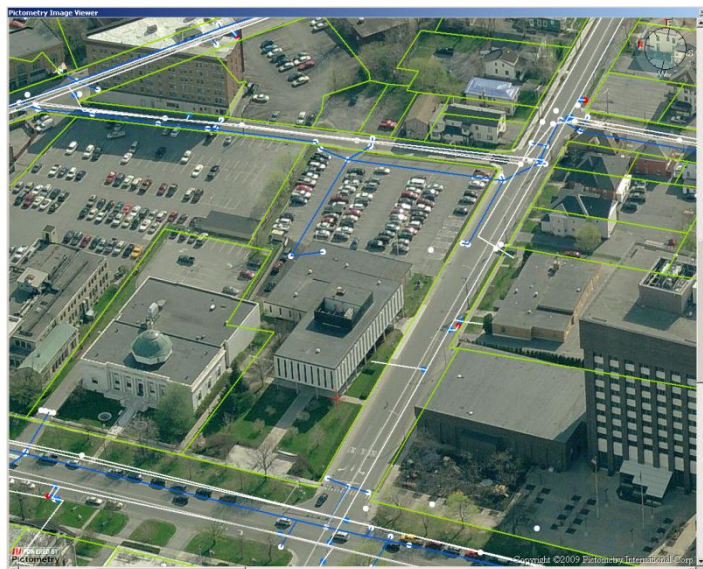
GIS Support Activities - The mapping efforts of the GIS staff augmented the processes of various City Departments including the unredeemed Tax Sale Property disposition, the use of Maggie's deck extension, the proposed Riverfront Trail Extension, the reservation process of Thompson Park, Fairgrounds parking areas and the decision on properties on Outer Coffeen St.



Improved Interdepartmental

Communications - A major highlight of this construction season has been the improved communication between DPW, Water, Engineering and GIS staff, resulting in a significant increase in the timely GPS location of exposed infrastructure. Assets located included lined-out utilities at the Fairgrounds prior to the Fair, water infrastructure on Madison Ave and various catch basins, manholes, sewer laterals, cleanouts, pull-boxes, conduit and curbstops throughout the City. Also, newly installed but paved-over water gates were located at JB Wise from previous GPS points.

Pictometry Updates - GIS and IT staff also completed installation of the Pictometry application in Engineering and provided individual instruction to users on its configuration. The software is designed to display oblique and orthogonal imagery made available from a grant through the Jefferson County Sheriff's Department. This imagery is both more current and detailed than our existing aerial imagery.



PLANNING DEPARTMENT:

Bicentennial Park and Marble Street Park – Construction work on this project slowed down somewhat during the last two months as DPW crews focused on street paving and construction projects as well the busy summer mowing season. However, much planning and preparation for the fall construction season has been ongoing by Staff throughout the summer. Planning Staff has been busy developing a design for the layout of new exercise and playground equipment that will be installed at Bicentennial Park and has researched and placed orders for various site amenities such as picnic tables, trash cans, grills, playground surfacing and water fountains. The Engineering Department has made several design changes and has been working with the NYSDOT to obtain a highway work permit for work within the State right-of-way at Marble St. Park. Purchasing, Planning and DPW Staff have also developed specifications for the purchase of a picnic pavilion for each park and a prefab restroom for Marble St. Park. Bids will be received in early September for the pavilion and presented to the City Council for consideration. Construction work resumed in late August with crews installing new fencing along the river and completing trail work at Marble Street Park.

Brownfields/Ogilvie – Planning staff published an RFP for an environmental consultant on July 11th. The consultant will be responsible for planning and oversight of the EPA-funded mitigation of petroleum contamination at the former Ogilvie property. There were nine responses to the RFP. The submittals are now under review by staff in Planning, Engineering, and Purchasing. Finalists will be chosen on September 2nd.

EPF Historic Preservation Grant – Planning staff began the application process for a \$187,500 grant from the Environmental Protection Fund. The money would contribute to a \$250,000 project to restore the marble masonry on Flower Memorial Library's façade and entry plaza. While the application is substantially complete, recent developments regarding the routing of funds through the Regional Economic Development Council have made the timeline unclear.

Housing Programs – The construction of seven new housing units above Rent-A-Zone and four new units in the Cahill Building are underway using Community Development Block Grant and HOME funds.

J B Wise Parking Lot Reconstruction Project – Work on this project, which includes pavement and parking lot reconstruction, new driveway entrances, sidewalks, lighting, utilities, a covered walkway, a restroom facility, landscaping and site amenities is nearing completion. A majority of the utility work has been completed for the project and much of the parking area has been reconstructed. Both water quality basins (rain gardens) have been constructed and the plant materials have been installed. The entrance drive from Public Square and the entrance/exit to the Court St. parking lot have been constructed with

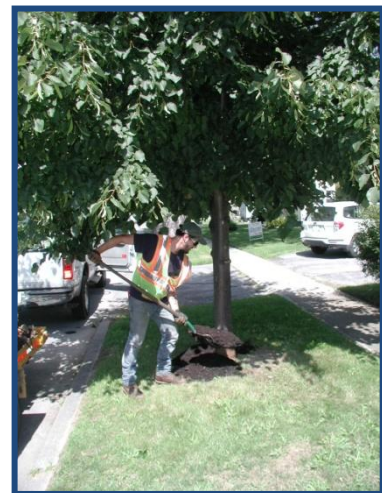


the exception of the final asphalt. The contractor is currently preparing to complete the new sidewalk installation, finish curbing work, install the covered walkway and place the final coat of asphalt. Completion is scheduled for this fall.

Planning Board – At its July and August meetings, the Planning Board considered applications for five projects. On July 5th, the Board recommended approval of an amended site plan for the Hilton Garden Inn at 1290 Arsenal Street. The Board also approved a minor subdivision request for properties at 480-482 State Street. On August 2nd, the Board recommended conditional approval for two Special Use Permits related to automobile sales and repair at 426 Arsenal Street and 804 State Street. The Board also recommended approval of an amended site plan for a cell tower at 491 Eastern Boulevard.

River Committee – Staff continues to attend River Committee meetings to discuss various proposals. On July 16, the River Committee held its annual Black River Clean Up Day. In addition to picking up trash and debris along the river, the Committee and other volunteers continued their efforts from last year by piling stones against the river access stairway at Whitewater Park in an effort to abate erosion.

Street Tree Program – The summer tree watering and maintenance program continued through late August. The program was staffed by a local college student, Michael DeMarco. Between May and August, approximately 150 trees planted last spring were watered weekly while other recently planted trees were watered on a rotating basis. In addition, Mr. DeMarco re-mulched over 750 trees in parks and along streets, beautifying neighborhoods and protecting trees.



Staff closed out a 2008 NYSDEC Urban and Community Forestry Program Grant by submitting a final report and reimbursement request for \$12,000. Using the grant and matching City funds, a total of 318 trees were planted at various sites including Breen Avenue, the 200-300 Blocks of Academy Street and Clay Street.

Staff also submitted a reimbursement request to National Grid through their 10,000 Trees and Growing Grant Program. The program reimburses the City \$50 for every properly selected underwire tree that is planted. A properly selected underwire tree is a small maturing tree that will not interfere with the primary power lines when it is full grown. Fifty one underwire trees planted as part of the Spring 2011 Tree Planting Project were submitted for a \$2,550 reimbursement under this program. This amount will be applied to the General Fund and serves to offset the overall cost of the tree program.



Planning Staff worked with the Water Department to protect existing street trees during the installation of a new water line on Madison Avenue. In accordance with the tree ordinance and the adopted Arboricultural Specifications Manual, construction fencing was installed around the base of the existing trees. The fencing

protected the trees during construction from accidental damage due to operator error, protected the roots from mechanical damage and minimized soil compaction around the base of the trees which is also detrimental to tree health.

On July 25, the NYSDEC announced that the City of Watertown was awarded a \$5,000 grant through the Urban and Community Forestry Program for the 2012 Tree Planting Project. The project will involve the planting of approximately 135 trees next spring at various locations within the City, including Salina Street and Factory Square Park and will be funded using the grant and a \$5,000 match from the City.

Over the last two months, Staff also conducted hazard tree evaluations on 10 trees located throughout the City.

POLICE DEPARTMENT:

Police Recruits— In May members of the St. Lawrence Black River Valley Police academy graduated after 24 weeks of training. They have now completed their 13 weeks of field training are all assigned to shifts over the summer and working on their own. WPD welcomes to its ranks Matthew Freedom, Scott Freeman, Adam Beshures, Matthew Roll and Nathan McKeever.

Watertown High School Mock DWI Scenario – Watertown High School with the assistance of School Resource Officer Scott McIntyre had a mock DWI car accident scenario. Participating in the drill were Watertown Fire Department, New York State Police, Jefferson County Sheriff's, Guilfoyle Ambulance and Reed and Benoit Funeral Home. Two cars were donated and made to look like they were in a serious head on accident. Five students from WHS volunteered and played the victims. Two students were treated by EMT's and transported, one was arrested for DWI and one was pronounced dead, body bagged and placed in the hearse. This very realistic event showed several hundred students the reality of driving while under the influence. After the scenario the students went to the auditorium and the presentation continued with videos and guest speakers. School administration felt this was well-received by the students and will help to serve as a reminder.

New Police Fleet Vehicles – WPD took delivery of three new police cars. The 2011 Ford Crown Victoria's were immediately outfitted with police radios, computers, WPD striping and placed into service. We are working towards our goal of having all police vehicles in the black and white color scheme and now have less than five of the older blue models in the fleet.

Police K- 9, German Shepard, Ema – WPD was saddened by the death of Police K – 9 Ema in June. Ema a German shepard was donated to WPD by the Watertown Elks lodge and has been with Officer Mark Sutton since 2005. Ema was being treated for a growth close to her heart. Surgery was recommended and she developed complications afterward and was unable to recover. Ema was last used to assist with the bank robbery investigation on May 31st on the northside. Ema was the only police dog in the Watertown Police Department and we will be exploring the possibility of obtaining another dog to continue this worthwhile program.

Notable Cases – May to August 2011

Key Bank Robbery - On May 31st and again on June 16th two different branches of Key Bank were robbed in Watertown NY. On the 31st it was the northside branch on Mill St. and on the 16th it was the Washington Street branch. This same bank in the 1300 block of Washington St. was also the scene of a hold up on March 8th. Upon the report of the June 16th robbery patrols immediately responded to the area. An alert bank teller observed the robber getting into a brown SUV type vehicle with no rear license plate on it. The initial patrols quick response to this scene and then quickly getting the suspect information out on the police radio to responding patrols was key to solving this case. Many patrols from WPD, JCSO and NYSP quickly positioned themselves to cover possible escape routes. Armed with the getaway vehicle and suspect description the suspect was intercepted on Washington St. near SMC. A vehicle stop was initiated and a short chase over several minutes on city streets developed. Many police officers saturated the area leading the robber to abandoned his vehicle and flee on foot. He ran a short distance before he was apprehended by Officers Charles Bickel and Christopher Thomas in a yard on TenEyck St. At this time the suspect, a 37 year old Watertown man has been charged in connection with the June 16th robbery. The investigations into the March 8th and May 31st robberies are ongoing by WPD Detectives and the FBI. The suspect was remanded to the Jefferson County Jail on bail and is still being held. In August, the Federal Prosecutors in Syracuse decided to take the case and will continue the prosecution. This is a very important move because the federal sentencing guidelines are much harsher than the NYS sentencing guidelines. It is hopeful that this will deter others knowing the possibility of the stiffer penalties.

In July, Watertown Police Detectives were contacted by Investigators for Fort Drum CID. An allegation had been made by the 21 year old wife of a soldier that her husband had assaulted her which led to the miscarriage of a baby. The charge that the soldier faced was very serious under the UCMJ and could have resulted in a very long prison sentence. Detectives and CID investigators conducted a through investigation and later learned that the 21 year female voluntarily terminated her pregnancy at a clinic in New York City. The female after being confronted with her actions still attempted to blame her estranged husband. She was charged with falsely reporting and incident which is answerable in Watertown City Court.

On August 8th 2011 WPD patrols were dispatched to a complaint of robbery at a McClland Street home. The male and female resident told officers that four men armed with a knife entered the residence and stole money and a TV. A description of the suspects and the get-a-way car were put out over City and County radio. Within a half hour of the robbery a Jefferson County Sheriff's Deputy spotted the car and stopped the four suspects in the 100 block of S. Massey St. A subsequent investigation by patrols and detectives led to the four suspects being charged with counts of Robbery, Larceny and possession of a weapon. All four were arraigned and remanded to the Jefferson County Jail on \$25,000 cash bail. The suspects were also charged with possession of marihuana and drugs were an underlying factor in this case.



PUBLIC WORKS DEPARTMENT:

Street Paving Program – The street paving program is well underway with crews having completed mill & paving operations on Franklin Street and shim &

overlay projects on New York Avenue, Pratt Street and Railroad Street. Crews have also placed approximately 1,500 linear feet of concrete pin-on curbing. Concrete pin-on curbs were installed along both Franklin Street and Pratt Street.

In addition to the paving projects, crews have also completed the milling operations on Ward Street. Prior to the milling operations, the concrete crew placed approximately 1,900 linear feet of concrete pin-on curbing along Ward Street. Crews are currently performing maintenance work on the drainage structures and road base and upon completion of these activities; the black top crew will place the top course of asphalt. Year-to-date crews have placed a total of 4,168 tons of asphalt and poured 252 cubic yards of concrete.

Pavement Maintenance Operations – Patch crews received and investigated fourteen (14) pothole and pavement related calls. In addition to the patch work, crews assisted the Water Department on Madison Avenue with the site restoration work related to the water main project. This work included the replacement of the binder & top asphalt courses and the placement of approximately 350 linear feet of concrete pin-on curbing in the area where the new water main was installed. Crews also performed road base repairs on a 30' wide section of Commerce Park Drive approximately 70' in length.

Sanitary and Storm Sewer Infrastructure – Sewer crews have investigated a total of twenty one (21) sewer related calls and repaired residential sanitary sewer laterals on Boyd Street, Charles Street, Mill Street and Public Square. A sewer lateral connection was also made for the Habitat of Humanity house constructed on the corner of Cooper Street and East Lynde Street.

Crews have also performed cleaning and video inspections of the Water Street sewer main. In addition, the cleaning operations crews reset sewer and drainage structures on Franklin Street, New York Avenue, Pratt Street and Ward Street as part of the resurfacing operations that were performed on each of those streets. Sewer main repairs were made to sewer systems located on North California Avenue, Franklin Street and approximately 150' of an 8" sewer main located on Boyd Street was replaced.



A new sanitary manhole and tap into the Western Outfall was completed in conjunction with the re-lining project and right-of-way maintenance was conducted along the old rail bed adjacent to the City Landfill on Water Street.



River Parks Improvement Project – This project includes the construction of a basketball court, pavilion and asphalt trail system at

Bicentennial Park, as well as, a pavilion, rest rooms, and asphalt trail system at Marble Street Park. Construction of the Bicentennial Park basketball court was completed in the 2010 construction season. To-date this construction season, fencing was installed along the river at Bicentennial Park by a buildings & grounds crew, the road crew constructed the asphalt trail system, the sewer crew built a bio-retention basin within the existing parking lot, a crew from traffic control re-striped the parking areas, and building & grounds returned to place topsoil and seed along the new trail system. At Marble Street, the road crew has begun to establish the stone grade for the asphalt trail system and the ornamental fencing at the river access point is in the process of being relocated. Buildings & grounds crew with assistance from the Electric Department cored holes for fence post foundations for the new chain link fencing that will be installed along the canal. The fence posts were set and foundations have been poured. The site furniture for both parks is expected to arrive and will be assembled and installed in the upcoming month.



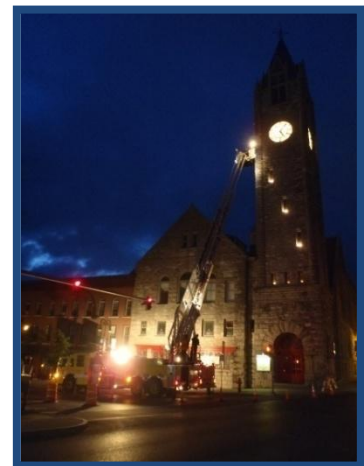
DPW Newell Street Facility's Interior Courtyard –

This project included the excavation of approximately 21,000 square feet of existing asphalt and sub-grade materials, the installation of new storm and sanitary sewer systems, and the placement of a new sub-base and asphalt surface within the Newell Street Complex located at 521 Newell Street. Concrete fuel pads and the storm and sanitary drainage systems have already been completed. At the end of last construction season crews excavated and rebuilt the sub-base. The sub-base

was then capped with an asphalt binder course. This summer the asphalt top course was placed completing the courtyard project.

Wastewater Treatment Plant Assistance – Public Works responded to a request from the Wastewater Treatment Plant for assistance with a leaking force main at the plant. Public Works crews excavated to the bottom of the pipe and identified the source of the leak and provided pumping apparatus to help contain the leaking sewage.

Clock Tower Repairs – The Department of Public Works (DPW) has provided support to Mike Deans of Knowlton Specialty Paper with the maintenance of the City's clock. In July, an inspection of the exterior clock faces was conducted with the assistance of the Watertown Fire Department. The inspection revealed that the hands located on the clock's north face had a significant amount of play. In August, Mr. Deans and DPW staff removed the hands from the north face for the fabrication of replacement hands.



J.B. Wise Parking Lot Reconstruction Project Support – The Department of Public Works (DPW) continues to provide project support to the Engineering Department and the contractor for the J.B. Wise Parking Lot Reconstruction Project. Sewer crews provide assistance with pipe inspections and the City's Electric Department completed the installation of conduit that will be utilized for future fiber optic lines. The conduit was located with GPS equipment and will be included on the City's asset maps.

Porch Demolition at 158 Academy Street – Public Works received the order to proceed with the demolition of an unsafe structure by the Bureau of Code Enforcement. As directed by Code



Enforcement, buildings & grounds crews with assistance from the Electric Department detached and demolished two (2), two-story porches at 158 Academy Street.

Way-finding Signage – The Department received a request to expand the wayfinding signage project to include the golf course. The City's Planning Department provided Public Works with an updated location map as well as the text that would be required for each sign. The expanded project included the

design and fabrication of five (5) additional wayfinding signs by the Sign Department. Three (3) signs were fabricated to replace existing signs at Park Circle and along State Street. The remaining two (2) signs were fabricated for installation at new locations along Gotham.

Community Events – Public Works continues to provide support for the various community events that take place throughout the year. The level of department support for these events can range from collecting the refuse for the clean-up events to establishing detour routes and setting up traffic control devices for the parades. Through the use of the City's asset/work management and traffic control software the department is able to document and develop standard protocols producing a better prepared and more efficient set-up & breakdown for each event.



Curbside Bulk Item Pick-up – The City of Watertown's DPW Refuse & Recycling Division offered the residential on-demand bulk item collection for another season. The program, which began July 5th and ended August 31st, provided curbside service for the disposal of bulk items to all City residents. The cost for the service, which consisted of two (2) temporary summer employees and a pick-up truck with a stake rack and liftgate, was determined by the size and weight of the object(s) and based on the City's blue sticker system (\$2.50 each). The City received a total of ninety (61) requests for this service throughout the duration of the program. Collection services were scheduled for twenty seven of the thirty seven (27/37) days the program was offered and averaged two to three (2-3) collection pick-ups a day. When the collection crew completed its tasks or the on dates no collections were scheduled the crew would assist other DPW divisions performing activities such as: flagging, paving, greenwaste collection, etc.

Parks & Recreation Venues – The Fairgrounds Complex, Thompson Park and Watertown Municipal Arena were highly utilized this summer for hosting annual events and shows. The Fairgrounds Athletic Fields hosted the North Country Lacrosse League, Red & Black Football, the Annual Can-AM Girls Softball Tournament on Fairgrounds and North Side fields, Men's Fast Pitch Tuesday Night Softball League, Sunday Softball League, American Legion Baseball, Youth Baseball All-star Game, Watertown Wizard's, Babe Ruth Baseball and Pop Warner Football. The

Fairgrounds and Arena also hosted events such as the Saturday Morning Farmer's Market, the Teitsworth Equipment Auction, Relay for Life, NYPEA Horse Show, DPAO Kids Concert, the BRVHA Horse Show, Amp Entertainment's Buck Cherry Rock Concert, DPAO Tragically Hip Concert, Jefferson County Fair, DPAO Steve Martin Concert and DPAO Reba McEntire Concert. Thompson Park was equally busy with use and activities this season. One of the many highlights for this season was the Symphony Syracuse Concert in the Park, which gathered another large crowd of over 5,000 on July 1st. The event included an opening act performed by a local band, Fred and the Eds, and a finale complete with a fireworks show.



The City's Summer Playground Program – The City's Summer Playground program was offered for seven weeks this summer, ending on August 12th. The program provided the City's youth a fun and safe environment for summer activities at four area playgrounds throughout the city and two recreation centers located and the Alteri and Flynn Pools. Parks & Recreation Summer Directors oversee daily games & sports, assist with weekly crafts and plan summer trips & special event days at each of the playgrounds.

Watertown Golf Program – Parks & Recreation and the Watertown Golf Club teamed up to provide an opportunity for the area's youth interested in learning how to golf. This program continues to be popular. This year a second class was added as a result of the program's popularity.

Watertown Tennis Clinic – The Watertown Tennis Clinic program provided an opportunity for the area's youth interested in learning how to play tennis. The lessons took place on the tennis courts located in Thompson Park under the direction of Don Osborn. Lessons focused on the fundamentals of tennis: grip, strokes, scoring, serve, etiquette and rules. Additional staff was added to keep players more active and the sessions were expanded by a half hour to allow for more instruction time.



Public Pools and Swimming Lessons – The New York State Department of Health conducted its annual inspection and all three City pools received healthy reports. The Red Cross Learn to Swim Program was offered at each pool. The Fall Season is about to commence and all public pools are now closed. The final attendance figures for the pools are still being tabulated.

Watertown CitiBus – Watertown CitiBus hosted the quarterly meeting of the Transportation Commission at the Newell Street facility. Appreciation was expressed to members of the Commission for the renewal of the member's term and the Commission welcomed its newest members.

Citibus also hosted a teleconference to discuss the goal of providing transportation between Fort Drum and Watertown. In attendance for the teleconference were representatives from the City of Watertown Planning Department, Fort Drum Regional Liaison Organization, Jefferson County Department of Social Services, Jefferson County Planning Department, Nelson Nygaard Consulting Associates, New York State Department of Transportation, various local agencies and non-profit groups.

Watertown CitiBus Advertisements – Advertising spaces on CitiBus vehicles were leased to the New York State Department of Education for months of July and August for the advertisement of the Summer Food Service Program.



PURCHASING DEPARTMENT:

New Employee – The Purchasing Department has a new Purchasing Manager, Amy Pastuf. She was previously employed by Oswego County BOCES where she managed the Oswego County BOCES Purchasing Department and the Oswego County Schools Cooperative Purchasing Program. Amy has been meeting with Department Heads to tour City facilities and programs to become acquainted with their diverse purchasing requirements.

WATER DEPARTMENT:

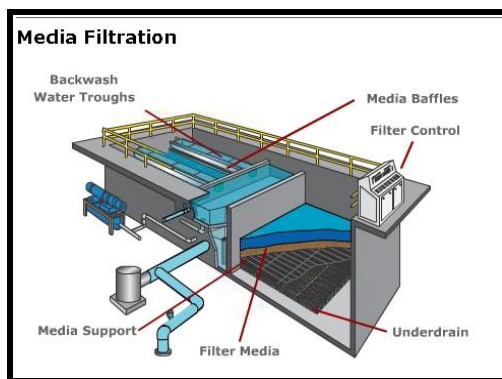
Water Department Administration – The Superintendent and other departmental personnel have assisted in the preparation of an RFP for the Filter Media Rehabilitation Project at the Water Plant. The Gaffney Drive Hotel plans for the proposed Fairfield Inn have been re-submitted for review and approval by the Health Department. The office is gearing up for the Fall shut off of delinquent water/sewer accounts.

Shared Municipal Services Incentive Grant Covering the Disinfection Byproducts Study - The final reimbursement has been received from the State and the Town. The Consultant's fee for performing the work on this project was \$90,034. The City's final cost for our portion of the project was \$4,526 plus some additional administrative fees and the cost of staff time.

Water Sales Agreement Development – The water sales agreement contract with the Development Authority is scheduled for renewal. A successor agreement has been drafted, reviewed and modified, and discussions with the Authority are progressing. A proposed agreement with the Town of Hounsfield has also been drafted and is currently under review by the City Attorney.

Dredging of the Black River Coagulation Basin – The dredging of alum sludge in the coagulation basin at the Dosing Station is progressing well. The contractor has indicated that he should have the dredging completed by Labor Day.

Water Treatment Plant – Proposals for engineering design and oversight of the rehabilitation and replacement of the filter media at the water treatment plant were received on August 26, 2011 from six engineering firms. The proposals will be reviewed by the City Engineer and other staff members and a recommendation for engaging one of the firms to prepare specifications, assist with preparation of bid documents for the actual media rehabilitation work, and perform oversight of that work, will be made to the City Council upon completion of the review and analysis of the proposals.



Filter Schematic (Similar to Ours)



Filter Media

Emergency Generator Repairs – The radiator for the emergency generator at the low lift pump station was replaced in August. The job took 2 days during which a trailer mounted standby generator was on site as a back-up power source in the event of a power failure in the grid. The job went smoothly and the permanent generator is back in service.

Uninterrupted Power Supply at WTP – The uninterrupted power supply system for the at critical telemetry sites throughout at the water plant facilities has been upgraded by water plant maintenance personnel.

Water Distribution Maintenance – Water distribution maintenance personnel have performed the following tasks over the past couple of months: Several water services have been repaired, replaced, or installed. Staff has begun painting the fire hydrants throughout the City.

Inspection by departmental personnel of water mains that were being installed by private contractors was ongoing during the past three months at J.B. Wise Place, the Ives Hill Retirement Community, and the Hospice project.

Three additional staff members have taken the NYSDOH Distribution Operator Course and will become certified grade D community water operators.

Distribution personnel performed pressure testing and disinfection on the water main installations for the aforementioned water main projects.

Madison Avenue Water Main Replacement – The water main replacement project on Madison Avenue has been completed. The available fire flows at the fire hydrant at the Thompson Blvd. end of the street has increased from less than 250 gallons per minute to over 3500 gallons per minute.

DPW is installing curbs on the east side of the street and final asphalt should be completed by Labor Day.